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Copy 5 of 5

17 February 1956

MEMORANDUM FOR: Chief of Finance

ATTENTION : Disbursing Officer

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SUBJECT : Return of Check for Cancellation and Additional Data -

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1. Returning herewith is check number 4974, dated 3 February 1956, in the amount of \$500.00 drawn in favor of [redacted] through the account of [redacted]. Cash in the amount of this check should be released to the bearer.

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2. There is also attached a request for advance in the amount of \$5.82 which should be debited to the 144.1 account of [redacted]. This \$5.82 should likewise be released to the bearer of this communication.

3. The necessity for this action is that the check was not received in time to airmail, requiring an additional cost of \$5.82 to wire the \$500.00 advance. Both amounts were taken from the petty cash account.

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Attachments:

Check No. 4974

Request for advance

Distribution:

O&I - Addressee

3 - Subject's file

4 - Reading

5 - Chrono

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[redacted]/jec

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